



CONSTITUTION AND BYLAWS

Future Business Leaders of America (FBLA)

Ponderosa High School Chapter

ARTICLE I: NAME AND PURPOSE

Section 1. Official Name

The official name of this organization shall be the Ponderosa High School Chapter of Future Business Leaders of America.

Section 2. Mission

The purpose of this chapter is to provide additional opportunities for students to develop vocational competencies for business and office occupations.

Section 3. Specific Goals

The specific goals of this chapter are to develop competent, aggressive business leadership, strengthen student self-confidence, and encourage efficient money management.

ARTICLE II: MEMBERSHIP AND DUES

Section 1. Eligibility

Membership is open to students enrolled in business or business-related fields who accept the FBLA purpose and creed.

Section 2. Unified Membership

Local members must also hold membership in their state and national chapters.

Section 3. Dues and Finance

Annual membership dues shall be **\$30.00**.

A. National Remittance: \$6.00 shall be remitted to the FBLA National Center for national dues.

B. Local/State Allocation: Remaining funds are allocated to the Colorado State Chapter and the local chapter fund.

Section 4. Active Standing

Students must maintain a **70% attendance rate** to be considered an active member in good standing and eligible for District events. Members may petition the Advisor for exemptions based on situational encounters.

ARTICLE III: OFFICER SELECTION AND NOMINATIONS

Section 1. Executive Board

The officers shall be the President, VP of Membership, VP of Competitive Events, VP of Community Service, and VP of Public Relations.

Section 2. Terms of Office

Officers serve a term of one year. To maximize leadership opportunity, a student may only serve **one term** in a specific officer position.

Section 3. Candidate Eligibility

Candidates for President must have previously filled a VP seat. This requirement is waived for the inaugural year of this leadership system.

Section 4. Nomination Process

Following the first meeting in September, the active membership shall cast nominations via a secure online platform. These nominations serve as a consultative recommendation to the Advisor regarding the student body's preferred leadership.

Section 5. Final Selection and Appointment

The Advisor shall conduct a final review of all nominees. Final selection and official appointment are based on a comprehensive evaluation of:

- **Academic Performance:** Maintaining required GPA standards for participation.
- **Attendance:** Consistency in meeting the 70% chapter attendance threshold.
- **Availability:** Ability to attend all scheduled board and general meetings.
- **School Standing:** Behavioral and school-related metrics to ensure alignment with standards.

ARTICLE IV: DUTIES OF OFFICERS

Section 1. President

Presides over all meetings and appoints committees.

Section 2. Vice Presidents

Manage their respective departments and may form standing committees. VPs must track committee attendance in the chapter software to receive credit for their work.

Section 3. Removal from Office

An officer may be removed for missing two meetings at the Advisor's discretion. Removal requires an Advisor recommendation and a two-thirds vote of the remaining officers.

ARTICLE V: MEETINGS AND FINANCE

Section 1. Frequency

The chapter shall hold at least one regular meeting per month during the school year.

Section 2. Scheduling Authority

Meeting times may be proposed by the board but **must align with the Advisor's schedule**. The board is required to prioritize Advisor availability for all official sessions.

Section 3. Fiscal Year

The fiscal year for this chapter shall be **September 1 through May 31**.

Section 4. Annual Audit

An auditing committee shall conduct an annual audit and report at the annual meeting.

ARTICLE VI: PARLIAMENTARY AUTHORITY

Section 1. Adoption of Robert's Rules

The rules contained in *Robert's Rules of Order Newly Revised* shall govern the chapter in all applicable cases.

Section 2. Operational Pillars

The following principles are adopted to ensure fair and orderly conduct:

- A. One Thing at a Time:** Only one speaker and one motion (proposal) may be discussed at a time.
- B. Majority Rules, Minority Heard:** Members have the right to speak before a vote; however, a simple majority (51%) is final.
- C. The Motion Process:** Action requires a "Motion," a "Second," and subsequent debate before voting.
- D. Decorum:** Debate remains focused on proposals, not individuals.

ARTICLE VII: ADVISORY & AMENDMENTS

Section 1. Identity

The official colors of the chapter are Blue and Gold.

Section 2. Advisor Privilege

The Advisor reserves the right to invalidate nominations, call for re-nominations, and modify these bylaws at their discretion to maintain alignment with district and national standards.

Section 3. Amendments

Amendments must be submitted in writing and require a two-thirds vote of the present membership and Advisor approval.